



SANS SOUCI GIRLS' HIGH SCHOOL

ANNEXURE A: CONFIDENTIAL REFERRAL FORM

(To be completed by the learner's present School Principal)

The learner indicated below has applied for admission to Sans Souci Girls' High School.

Please complete this form and return it to us as soon as possible. It is critical to the application process and **we are unable to process the learner's application without it.**

Please email admissions@sanssouci.co.za or return via the applicant in a sealed envelope.

NAME OF LEARNER:
NAME OF CURRENT SCHOOL:

Academic Information: Please rate the student on each of the criteria listed below, by ticking the most appropriate box in each case.

Work and Social Skills	Excellent	Good	Average	Poor
1. Independence				
2. Concentration				
3. Meeting deadlines				
4. Work ethic				
5. Ability in English				
6. Ability in Mathematics				
7. Problem-solving ability				
8. Self-control				
9. Interaction with peers				
10. Courtesy/Respect for others				
11. Behaviour				
12. Neatness/Appearance				
13. Leadership skills				
14. Responsibility and reliability				

Please tick the relevant box to indicate to what extent the learner's academic performance is a good reflection of her ability:

Better Than Expected	As Expected	Lower Than Expected	Underachieves Significantly
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The learner's academic results place her into which portion of her Grade?

Top	Middle	Bottom
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Does this learner receive support / extra lessons / exam concessions?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

If YES , please provide details:

Discipline: Please tick the relevant box to indicate where disciplinary action has been taken against the learner for any of the listed offences.

Details	Often	Occasionally	Seldom	Never
1. Disruptive in class				
2. Being disrespectful				
3. Homework not completed				
4. Books left at home				
5. Swearing				
6. Truancy				

Smoking / Drugs	Yes	No	Theft	Yes	No	Vandalism	Yes	No
-----------------	-----	----	-------	-----	----	-----------	-----	----

Excellent	Very Good	Good	Average	Poor
<i>An outstanding learner who would be a great asset to the school</i>	<i>Would be a definite asset</i>	<i>Would be an asset</i>	<i>Indifferent</i>	<i>Not suited/Would not really contribute or gain much</i>

ADDITIONAL INFORMATION: Please rank the learner by ticking the most appropriate box. To what extent are the learner's parents involved in and/or supportive of the school?

More Than Expected		As Expected		Completely Uninvolved		Problematic	
--------------------	--	-------------	--	-----------------------	--	-------------	--

Please indicate if there is **ANYTHING ELSE** you feel we need to know about the learner

PRINCIPAL'S NAME		DATE	
PRINCIPAL'S SIGNATURE		SCHOOL STAMP	

FINANCIAL ASSISTANCE INFORMATION

We work with a number of organizations who provide financial assistance to deserving learners to enable them to attend our school. By providing the information below, you can assist us in identifying deserving applicants whose parents may otherwise struggle to pay our fees.

What are your annual School Fees ?	
Are the fees for this learner /family currently up-to-date?	YES NO
If NO , what is the current balance outstanding ?	

Have you had any problems with school fee collection in the past	YES	NO
Has a fee exemption been granted ?	YES	NO
If YES , what portion	Full exemption	Partial exemption

Thank you for taking the time to complete this form.